

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

SEPTEMBER 12

22

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on September 12, 2022 at 7:00 P.M. with the following persons present:

TRUSTEES: Jim VanDeGrift, Jonathan Sams and Dan Jones

FISCAL OFFICER: Amanda Childers was absent

GUEST: Mike Jameson, Brian Elleman, Dave Siebert, Brad Edrington and Mark Ferriell.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

Department Reports:

Fire/EMS:

Michael Jameson, Fire Chief, informed the Board that he was submitting a request for the Loeb Grant for fiscal year 2023. The request will include rescue tools, 2 thermal cameras and a battery fan for a total of \$49,160.00.

Chief Jameson reported to the Board that he would like to help teach the Wide Area Search class at the Warren County Career Center. The Trustees were in favor of the training which will occur September 20 – 23.

Chief Jameson informed the Board that the fire extinguishers are due for their annual service which will occur September 12, 2022 with the technician visiting all 3 township buildings.

Road and Bridge:

Dave Siebert, Road and Bridge Supervisor, gave an update that he is still awaiting proofs and pricing back from Kleem regarding Township Road Signs.

Brad Edrington, Administrative Assistant, discussed the electronic building sign giving project information as well as estimated costs. Mr. Jones was shown some examples since he was not at the last meeting. There was some discussion on price and possibly putting the sign on the north side of the driveway if a decision was made to move forward with the project.

Mr. Siebert discussed the needed repairs for Station 32 parking lot. Collett gave a bid for sealcoating and striping but it did not include crack repairs as the found them too large and deep. Mr. Siebert is waiting for a second bid to be received. Mr. Siebert had discussion with the Engineer's office about using their equipment to work on the parking lot, but would need to be used by their employees. Mr. Siebert stated the road crew will mill out the large cracks and fill with asphalt. The Trustees stated they want the cracks taken care of and the parking lot sealed.

Dan Jones talked about crack sealing our roadways and his observations pertaining to other entities. Mr. Siebert stated that the weather is now right for them to start crack sealing the township roads and the road crew will be doing that on September 13, 2022.

Mr. Siebert requested that the Board accept the resignation of Jarred Gullett effective September 23, 2022. Mr. Sams made a motion, seconded by Mr. Jones to accept the resignation of Jarred Gullett effective September 23, 2022. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-09-02**. (A copy of the resolution is included in the minutes).

Mr. Edrington informed the Board that he received a request for a bench to be placed at the cemetery in addition to a headstone. The Trustees discussed the request and were not in favor of allowing the request.

Mr. Sams spoke about our current rates for cemetery lots and services and that it is probably due for review. The other Trustees agreed that this should be reviewed for price increases especially non-residents.

Administration:

Tammy Boggs, Township Administrator, was not in attendance but left the Board to approve ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$1,086.80. The purchases are \$358.35 from Amazon, \$75.10 from Pittsburg Water Cooler, \$37.96 from Harbor Freight, \$99.84 from Rural King, \$115.00 from Clermont Co, \$142.68 from Sam's Club, \$15.98

from Ace Hardware and \$241.89 from The Home Depot. Mr. Sams made a motion, seconded by Mr. Jones to subsequently approve the expenditures in the cumulative amount of \$1,086.80. All present voiced a “YEA” vote and the motion was passed with **Resolution 22-09-01**. (A copy of the Resolution is included in the minutes.)

General Reports:

CORRESPONDENCE:

IN:

- Email from Mr. Fodorj regarding parking on Cold Springs
- Email from Mr. Borgemenke regarding a wedding venue in the township
- Letter from Warren County Board of Elections regarding voting in November
- Letter from Charter Communications regarding franchise fees
- Letter from OTARMA regarding nominating committee for Board of Directors
- Email from Mr. Spahr regarding driveway aprons
- Email from Mr. Warner regarding ditching right of way
- Email from Mr. Ollier regarding high weeds
- Email from resident requesting gravel be cleaned up on roadway
- Email from Mr. Surance, Energy Alliances regarding electric aggregation performance through Q2 2022.
- Email from Mr. Fite regarding flooding on Union Road
- Email from Mr. Horst regarding storm water drain on YMCA property
- Email from Mr. Packwood for public records request for investments
- Letter from The Loeb Foundation regarding 2023 Fiscal Year Grant

OUT:

- Email to Mr. Fodorj regarding parking on Cold Springs
- Email to Mr. Borgemenke regarding a wedding venue in the township
- Email to Mr. Spahr regarding a driveway apron
- Letter to Mr. Hendrickson regarding high weeds at 5669 Hendrickson Road
- Letter to OPF regarding public records request
- Email to Mr. Warner regarding ditching right of way
- Email to USBank regarding change in account
- Email to Mr. Ollier regarding high weeds
- Email to resident regarding the removal of the gravel on roadway
- Letter to Warren County Regional Planning regarding Shaker Run Section 10 Phase B
- Letter to Western Water regarding repairs on Liberty Keuter Road
- Email to Mr. Horst regarding storm water drain on YMCA property
- Email to Mr. Packwood for public records request for investments
- Letter to Dhabuwala Nikhil regarding high weeds at 359 Harbor Drive

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer, was not in attendance but left the Board to approve the bills which were due and the following checks were approved and signed. Check Nos. 34183 through 34219 (copy to follow) and Vouchers 929-2022 through 971-2022.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
8/29/22	9/2/22	937-2022	UHC COMMUNITY	2191-299-0000	\$190.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/29/22	9/2/22	938-2022	MEDICAL MUTUAL	2191-299-0000	\$291.78	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/29/22	9/2/22	939-2022	MEDICOUNT MANAGEMENT INC	2191-299-0000	\$300.30	LIFE SQUAD SERVICES JULY 2022 DEPOSITS(DIRECT DEPOSIT)
8/29/22	9/2/22	940-2022	AETNA BETTER HEALTH	2191-299-0000	\$468.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/29/22	9/2/22	941-2022	ANTHEM BLUE	2191-299-0000	\$896.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/29/22	9/2/22	942-2022	CGS	2191-299-0000	\$2,333.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/30/22	9/2/22	943-2022	MOLINA HEALTHCARE	2191-299-0000	\$134.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/30/22	9/2/22	944-2022	HWHO	2191-299-0000	\$350.12	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/30/22	9/2/22	945-2022	AETNA	2191-299-0000	\$490.73	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/30/22	9/2/22	946-2022	HUMANA	2191-299-0000	\$506.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/31/22	9/2/22	947-2022	US TREASURY DEPT OF THE VA	2191-299-0000	\$295.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/31/22	9/2/22	948-2022	AETNA	2191-299-0000	\$445.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/31/22	9/2/22	949-2022	AETNA BETTER HEALTH	2191-299-0000	\$453.86	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/31/22	9/2/22	950-2022	CGS	2191-299-0000	\$825.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$7,982.44	

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss Personnel, Employment and Compensation matters pursuant to ORC 121.22 (G) (1) at 8:08 p.m. The motion was seconded by Mr. Sams and upon call of roll call, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Jones that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Sams the executive session ended. Upon call of roll, Mr. Jones "YEA" Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 8:59 p.m.

Mr. Sams made a motion, seconded by Mr. Jones to approve posting the Maintenance technician position. The hourly pay range is \$20 - \$24 depending on experience and qualifications as well as having a CDL license. The position is required to have a CDL to maintain employment and the township will pay to send an employee to training with a required 2-year contract. Job offers to any prospective candidate will include a deadline to obtain the CDL. All present voiced a "YEA" vote and the motion was passed.

There being no further business, Mr. Sams made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for September 27, 2022 at 8:00 a.m.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 22-09-01

Date of Resolution: September 12, 2022

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator

on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	YEA
Mr. Sams	YEA
Mr. Jones	YEA

Resolution adopted this 12th day of September, 2022.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 22-09-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESIGNATION FOR JARRED GULLETT, MAINTENANCE TECHNICIAN,
EFFECTIVE SEPTEMBER 23, 2022**

WHEREAS, David Siebert was notified by Jarred Gullett that he would be resigning from his position of Maintenance Technician with Turtlecreek Township; and

WHEREAS, the effective date of the resignation will be September 23, 2022; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby accepts the resignation of Jarred Gullett, effective September 23, 2022.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 12th day of September, 2022

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

End of Minutes.